



Philippine Association of Colleges and Universities

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August 20, 2026

COMMUNICATION No. 07A, s. 2025-2026

TO: ALL PRESIDENTS OF PACU MEMBER SCHOOLS

RE: REMINDERS FOR THE PACU ANNUAL GENERAL ASSEMBLY, ELECTION, AND RATIFICATION OF ARTICLES OF INCORPORATION

Greetings!

The Philippine Association of Colleges and Universities (PACU) will hold its **Annual General Assembly and Election** on **Saturday, September 26, 2026, from 8:00 AM to 6:00 PM** at the **Sheraton Ballroom, Sheraton Manila Hotel, Pasay City**. This year's theme is **"Rooted in Wisdom and Humanity, Ready for the Future: Sustainability and Resilience in an AI-Driven World."**

A copy of the program, including the agenda, is attached for your information and easy reference (**Annex "A"**). [PACU General Assembly and Learning Session Program](#)

Please take note that the **PACU Articles of Incorporation will be amended**. A copy of the **Board Resolution** and **Matrix of the Proposed Amendments** is attached for your reference.

Board Resolution: [\[Board Resolution\] Amendments to PACU AOI](#)

Proposed Amendments: [PACU AOI Proposed Amendments](#)

Please also take note of the following reminders relative to the **PACU General Assembly and Election**.

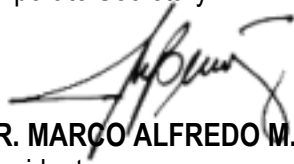
1. The Board of Trustees will be elected online through **Election Buddy**.
 - 1.1. A copy of the Guidelines on online voting is attached for your information and easy reference (**Annex "B"**). [2026 PACU Guidelines for the General Assembly, Elections, and Ratification of Articles of Incorporation](#)
 - 1.2. Only active members who have paid their Membership Dues for School Year 2025-2026 **on or before 11 September 2026 (Friday), 5:00 pm**, are entitled to vote for the PACU Board of Trustees members. A reminder letter regarding the payment of dues is attached for your reference (**Annex "C"**). [PACU Billing Dues & PR Fee AY2025-2026](#)
 - 1.3. Each member school should designate an Official Representative authorized to vote on its behalf.
 - 1.4. The PACU member school's Chairman of the Board of Directors or the School President is **automatically presumed** to be its official representative (PACU official representative). As such, the PACU official representative who registered automatically receives the unique code for the elections.
 - 1.5. If the member school's Chairman or President cannot attend the General Assembly, he/she may designate an alternate representative to officially represent the school in the elections, provided an Authorization form is submitted **on or before 11 September 2026 (Friday), 5:00 pm**. The **AUTHORITY TO VOTE IN 2026 GENERAL ASSEMBLY** form is attached to this notice for your reference as **Annex "D"**. The official alternate representative will receive the unique code for the elections until 26 September 2026 (Saturday), 8:00 am. [PACU Authorization Form 2026](#)

- 1.6. Should a school choose to withdraw itself from being voted for as a trustee, it must submit a **Notice of Withdrawal** via email to the PACU Secretariat on or before 5:00 pm on Friday, 11 September 2026 (Please see Annex “E”). [Certificate of Withdrawal Form 2026](#)
2. **Please register by completing the form via the PACU GA microsite. For institutions with more than one (1) participant, please fill out the registration form again as additional participant. The Registration deadline is Friday, September 11, 2026.** [PACU GA & Election Microsite](#)
3. **REGISTRATION FEE: P 4,000.00 per participant** (to defray expenses for the event, such as AM/PM snacks and Lunch, venue rental, LED wall, audiovisual set-up, and event highlights documentation)
- The payment for registration fee should be settled on or before September 11, 2026.**
- Please note that there will be a gateway fee for processing the registration fee via debit/credit card (5.5%) and QRPh (3%). Over the counter bank transfer with proof of payment is free.**
4. **Registration will begin at 8:00 AM for the opening program and learning session and will continue until before the Business Meeting.** The election will take place from 1:30-3:00 PM.
5. We will send another communication containing the General Assembly Meeting documents.
6. **Hotel accommodation** can be booked at the following PACU corporate rates: (1) Single Occupancy- Php 9,742.44 net per room per night; and (2) Double Occupancy - Php 10,549.14 net per room per night (inclusive of breakfast) between September 26 and September 27, 2026. Rooms are subject to availability. You can book directly via this link: [Sheraton Hotel Reservation Link](#). The last day to book is September 4, 2026.
7. **Payment.** Please make your check payable to the **PHILIPPINE ASSOCIATION OF COLLEGES AND UNIVERSITIES, INC.** You may deposit your payment in our **Security Bank Acct. No. 0381-009093-001**. Kindly send a copy of the deposit slip to pacusecretariat@gmail.com so the funds transfer can be correctly identified.
8. **Privacy Notice.** The General Assembly will be recorded in both video and audio, as required by the Securities and Exchange Commission. PACU will collect and record information from the PACU General Assembly and Election registration form on September 26, 2026. PACU will not share personal data with third parties, except for the names of the participating schools, their business addresses, official email addresses, and as may be reasonable, necessary, required, or authorized under the law. Personal data collected from this form shall be retained for one (1) year from the date of acquisition. As far as practicable and subject to applicable laws, rules, and regulations, you may request that your data be deleted from PACU's system within a reasonable time frame after the request.
9. **Inquiries or concerns.** If you have any further inquiries regarding the PACU Annual General Assembly and Election, you may email the Secretariat at pacusecretariat@gmail.com, call (02) 8638 5635, or Viber (0915) 567 2346 (Ria Lascano).

Thank you very much.

Truly yours,


DR. MA. SOCORRO M. EALA
Corporate Secretary


MR. MARCO ALFREDO M. BENITEZ
President